

## CHECK REQUEST

Date \_\_\_\_\_

Association (Full Name) \_\_\_\_\_

Amount \$ \_\_\_\_\_ GL Acct # \_\_\_\_\_

Payable to \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Description \_\_\_\_\_

\_\_\_\_\_

Requested by \_\_\_\_\_

Approved initials: Manager \_\_\_\_\_ Board \_\_\_\_\_ Accounting \_\_\_\_\_

(Please write legibly)